Clear form

Utah State Tax Commission
Property Tax Division • **propertytax.utah.gov**

Application for Extension Request, Property Tax

PT-401
Rev. 12/15

➜Provide information for only **ONE ACCOUNT** per form.

Company name: _____

Account number: _____

Person requesting extension: _____

Filing period: _____

Email address: _____

Phone: _____

Fax: _____

Date: _____

This property centrally assessed account requests a 15-day extension to file its annual property tax return.

The reason for the request is: _____

_____

_____

You must file an extension request by the first business day in March. If we approve your request and you then need a second 15-day extension, you must file that request **BEFORE** the due date of the original extension.

☐ **First request** ☐ **Second request**

We will confirm the extension via TAP (Taxpayer Access Point) or the email/fax contact provided above within five business days of receipt.

Note: You must provide proper identification for each taxpayer. The extension is valid only for the account on the extension confirmation. Incomplete requests will cause processing delays, possibly resulting in late filing penalties.

Sign and date here before you return the form.

Authorized signature _____ Date _____

Name (PRINT) _____ Title _____

➜Return completed form to the Centrally Assessed Property Tax Division, 210 North 1950 West, Salt Lake City, UT 84134; fax to 801-297-3699, or email **natres-proptax@utah.gov** or **utilitymail@utah.gov**